

WE ARE HIRING

Accounts Analyst (Ref: AA2/BL/0124)

(Financial reporting)

We are looking for an Accounts Analyst who will assist the Accountant in managing financial data and preparing reports to support the decision-making process within the organization. The role involves maintaining various financial reports, ensuring accuracy and compliance with accounting standards.

KEY RESPONSIBILITIES

- Collaborate with the finance team to contribute to the overall financial reporting process including month-end closure of accounts, preparation of financial statements and other financial reports.
- Prepare and submit financial reports to regulatory bodies in a timely and accurate manner.
- Collaborate with various departments to gather financial information for budgeting and reporting purposes.
- Monitoring project costs.
- Update and maintain Fixed Assets Register.
- Perform day to day financial transactions, including verifying, posting, and recording accounts receivables' and payable' data.
- Assist in the preparation and consolidation of annual budgets.
- Monitor actual results against budget and provide variance analysis.
- Provide support during internal and external audits.

QUALIFICATIONS & EXPERIENCE

- Higher School Certificate
- Level 1 ACCA-ACA qualification and studying towards completion of ACCA level 2
- 1-2 years of working experience

OTHER PREREQUISITES

- Team Player
- Detail oriented and ability to prioritise work and meet deadlines
- Excellent organisation skills
- Good communications skills -both written and verbal
- Ability to work under pressure
- Computer literate particularly in Excel and MS Office Suite

Candidates are invited to send their application letter and detailed CV via e-mail to info@bloomage.mu with reference "Ref: AA2/BL/0124." in the subject title.

Closing Date: 25 January 2024

Only the best candidates will be called for an interview.